

**Materials Handler Leader, FL-6907-6**  
**Department of Transportation**  
**FEDERAL AVIATION ADMINISTRATION**

- Circle the appropriate letter.
- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 3. Independently assign control number to material.   | A | B | C | D | E |
| 4. Store material in established storage locations.   | A | B | C | D | E |
| 5. Perform identification research when item requested is not identified by a catalog number, item is not stocked by catalog number requested, or when catalog number and nomenclature do not agree with item in stock. | A | B | C | D | E |
| 6. Retrieve material from all areas of the warehouse to satisfy requisitions.   | A | B | C | D | E |
| 7. Independently load material onto truck or other vehicles.  | A | B | C | D | E |
| 8. Pack material to be shipped.   | A | B | C | D | E |
| 9. Operate management carrier system.   | A | B | C | D | E |
| 10. Perform inventory counts of stock.  | A | B | C | D | E |
| 11. Assist in containing spills in the event of an unscheduled release of hazardous material  | A | B | C | D | E |
| 12. Prepare shipping documents.   | A | B | C | D | E |
| 13. Comply with safety regulations.   | A | B | C | D | E |
| 14. On a regular basis, safely lift objects up to 70 pounds.  | A | B | C | D | E |
| 15. Store all stock in accordance with prescribed fire and safety regulations.  | A | B | C | D | E |
| 16. Keep aisles and working areas free from congestion in accordance with prescribed fire and safety regulations.   | A | B | C | D | E |
| 17. Operate material handling equipment such as a forklift, Big Joe, and Raymond.   | A | B | C | D | E |
| 18. Operate up to a 2-½ ton truck for the purpose of pickup or delivery of shipments.   | A | B | C | D | E |
| 19. Operate an automated retrieval and storage system.  | A | B | C | D | E |
| 20. Operate a personal computer (PC).   | A | B | C | D | E |
| 21. Operate a logistics information system.   | A | B | C | D | E |
| 22. Operate cable reeling equipment.  | A | B | C | D | E |
| 23. Operate a rate shipper/mile maker.  | A | B | C | D | E |
| 24. Operate an automated storage and retrieval system.  | A | B | C | D | E |
| 25. Use work orders to fill requests for materials.   | A | B | C | D | E |
| 26. Follow written instructions.  | A | B | C | D | E |

27. Follow established procedures in the receipt, inspection, storage, and distribution of material.

Circle the appropriate letter.

A B C D E

28. Follow verbal instructions.

A B C D E

Answer each statement below by circling the response which most accurately describes your ability to perform the work as a Materials Handler Leader.

**Responses**

A. Yes, I have performed the tasks.

B. No, I have not performed the tasks.

Circle the appropriate letter.

29. I have been responsible for ensuring that procedures, policies, and written/verbal instructions are followed.

A B

30. I have been responsible for ensuring safety and housekeeping rules are followed.

A B

31. I have been responsible for tracking the status and progress of work and causes of delays.

A B

I certify that, to the best of my knowledge, all the information provided on this form is true, accurate, and complete.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Date